**TU/CDOE**

**TEZPUR UNIVERSITY**

**SEMESTER END EXAMINATION (SPRING 2023)**

**DIPHRD/DHR 103: FOUNDATION OF HUMAN RESOURCE MANAGEMENT**

**Time: 3 Hours Total Marks: 70**

*The figures in the right-hand margin indicate marks for the individual question.*

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1. Answer **any four** of the following questions: **5x4=20**
2. Distinguish between job description and job specification.
3. What is the difference between formal training and informal training?
4. Why SWOT analysis is important for an Organisation?
5. According to you, which method of performance appraisal is better? Justify your answer.
6. Write a short note on Staff Mix.
7. Explain the concept of Collective Burgaining.
8. Answer **any five** of the following questions briefly: **10x5=50**
9. What is Job Analysis? Discuss the importance of job analysis from H.R. manager point of view.
10. Define Socialization. Why do you think it is important?
11. Briefly discuss the different components of Compensation.
12. Discuss the need for training in an MNC. How will you plan the kind of training that is required by the employees?
13. What are the skills and abilities needed by international managers for succeeding in international assignment?
14. Explain in briefly the managerial function of HRM.
15. What are the skills and abilities needed by international managers for succeeding in international assignment?

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